景文科技大學「英文一、二」及「英文三、四」級別轉換申請書

The Application for English Level Transfer of Jinwen University of Science and Technology

姓名 (Name):		**部別 Division:**
學號 (Student No.):	**系別 (Gender):**	☐日間部 Day Department ☐進修部 Evening School
原課程／級別 教師：_____ Current Course/Level Teacher:	☐英文一、二 ☐初級 ☐中級 ☐高級 班級:____ ☐English 1,2 □Beginning □Intermediate □Advanced Class:__	
擬轉入課程／級別 教師：_____ Course/Level Transferred Teacher:	☐英文一、二☐初級 ☐中級 ☐高級 班級:____ ☐English 1,2 □Beginning □Intermediate □Advanced Class:__	
	☐英文三、四☐初級 ☐中級 ☐高級 班級:____ ☐English 3,4 □Beginning □Intermediate □Advanced Class:__	

申請轉換級別理由 (Reasons for Transfer):

_____

※ 粗框內學生請勿填寫 (Bold borders are not for the student)

原授課老師對該生之學習評估 (The current teacher's evaluations)

出席率(Attendance): □良好(Good) □尚可(Fair) ☐不佳(Bad) 說明(Comments):

上課狀況(Performance): □良好(Good) □尚可(Fair) ☐不佳(Bad) 說明(Explanations):

小考平均成績 (Average Score of Quizzes):

期中成績 (Midterm Score): **學期成績 (Final Score):**

建議 (Suggestions):

各部英文召集人意見 (Opinions of Chiefs from Related Levels**):**

_____

是否同意申請：☐同意(Approved) □不同意(Denied) 召集人簽名：_____

Application Results **Chief Signature**

注意事項(Notes)：

一、 級別轉換申請應於上學期期中或期末考後二週內提出申請（以教務單位收件日期為基準），教務單位在截止收件日一週後以公告方式公佈通過申請之學生名單。

The application for level transfer should be submitted within two weeks after the midterm or final of the fall semester (based on the date on which the Academic Affairs Office receives the application). The Office will publicly announce the approval list of the students one week after the deadline.

二、學生申請級別轉換，以申請一次為限。

Students who want to transfer to other levels can apply only once.

承辦人員 Clerk	課務組長 Chief of Curriculum Affairs	教務長 Dean of Academic Affairs