

# 景文科技大學 學年度第 學期(期中)考試補考記分單

Jinwen University of Technology Grade note for make-up exam

\_\_\_\_Academic year \_\_\_\_Semester

壹、 學生補考成績核計方式：公、喪假按實際分數給分，其他事故請假補考者，其成績超過六十分之部份，以百分之八十計算，不及格者以實得分數計算。五專學生經請假核准者按實際分數給分。

How the grade is calculated: Students get their marks as they actually are if taking official leave or suffering a bereavement. For other cases they get 80% of their marks. If the marks are below 60, they are calculated as they are.

貳、 補考考卷請與此通知單同時交回教務處課務組。

Please take this note together with exam paper to the Office of Academic Affairs.

電話：82122000 轉 2170 傳真：8212-2199

Tel: 82122000 ext. 2170 Fax: 8212-2199

地址：新北市新店區安忠路 99 號 教務處收

Address: No. 99, Anchung Rd., Hsintien District, New Taipei City

To Office of Academic Affairs.

科目(Subject)：\_\_\_\_\_班級(Class)：\_\_\_\_\_ 教師(Teacher)：\_\_\_\_\_

班 級 Class	學 號 Student ID	姓 名 Name	請 假 事 由 Reason of Application	補 考 成 績 (期中.期末) Grade (midterm or final)

教授簽章 Teacher's Signature/Seal: